Hoo St Werburgh Primary

SEND Identification Flow Chart 2018-2019

Early Identification of Need
Teacher, Parent, TA, SLT or SENCO identify that a child requires additional or different provision to that of QFT

Check all Quality First Teaching is in place.
Classroom based strategies and differentiated curriculum implemented.

NO

Put QFT in place. Consult with SENCO or AHT Phase Lead for guidance if necessary

Review progress after 6-8 weeks.
Is there still a barrier to learning ?

YES   NO

YES

Hold discussion with SENCO or AHT Phase Lead regarding additional provision that may be necessary. Consult Provision Map to decide on possible additional class based or external interventions .

Is there still a barrier to learning?

NO

Teacher to complete 'Initial Concern Form and Class Teacher, SENCO and Phase Lead decide action required (observation, additional resources, participation in intervention groups).
Class Teacher to inform Parents

Continue with QFT within class. Monitor closely.

Review progress at agreed date.
Is there still a barrier to learning ?

YES   NO

Continue with additional provision if necessary and QFT. Monitor closely and remove from Cause of Concern.

★ SENCO adds pupil to SEN Register as SEN Support. Parents informed. Class teacher and SENCO implement the Graduated Approach. In depth assessment of pupils needs, plan support and interventions to be put in place, do and review effectiveness and impact on progress.
Targeted Provision Map completed.

SENCO/SLT to make appropriate referrals to outside agencies; School Nurse, Speech and Language, OT, Paediatrician, MCH, NELFT.

Outside agencies to report and add to the provision.

Teacher and SENCO to monitor progress, adapt provision, review provision map and adapt targets as felt necessary. Parents and pupils to be consulted.

Teacher to raise at next In School Review for further support and advice.

Continue with provision as necessary. Remove from SEN register when additional or different provision is no longer needed but continue to monitor within class .If the child begins to show additional or the same difficulties the process needs to be repeated.

Discussion with Teacher, SENCO, AHT Phase Lead, HT, Parents and Outside Agencies with regard to the benefit and appropriateness of request for an EHCP is required. SENCO to complete application in consultation Teacher, Parents and Pupil. SENCO to ensure all paperwork is completed and sent to Medway SEN Team .

Is there still a barrier to learning?

YES   NO

★ If an EHCP is agreed additional provision needs to be put into place. Top Up Funding may be applied for provision if necessary to meet the needs of the Pupil. Annual reviews will be managed by the SENCO.
If it isn't, school should continue support as required; regularly monitoring and reviewing provision.