

Hoo St Werburgh
Primary School

&

The
Marlborough

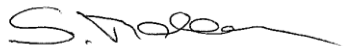


Hoo St Werburgh Primary School & The Marlborough

Early Years Foundation Stage (EYFS) Policy

July 2024

Signatories

Head of School	Mr S McLean	
Executive Head	Mrs E Poad	
Chair of Governors	Mrs A Costidell	

Members of Staff Responsible:

Mr S McLean	Head of School
Mrs L Hunt	EYFS / KS1 Lead – Hoo St Werburgh Primary School

Review

Dated	July 2024
Next Review	2 Yearly – July 2026

Introduction

“Every child deserves the best possible start in life and the support that enables them to fulfil their potential. Children develop quickly in the early years and a child’s experiences between birth and age five have a major impact on their future life chances. A secure, safe and happy childhood is important in its own right. Good parenting and high quality early learning together provide the foundation children need to make the most of their abilities and talents as they grow up.”

Statutory Framework for the Early Years Foundation Stage - Department for Children, Schools and Families 2021.

The Early Years Foundation Stage applies to children from birth to the end of the reception year. At Hoo St Werburgh Primary School children attend from age 2 in the nursery setting and are admitted to reception in the September following their fourth birthday.

Early childhood is the foundation on which children build the rest of their lives. At Hoo St Werburgh Primary School & The Marlborough we greatly value the importance that the EYFS plays in laying secure foundations for future learning and development.

However, we also believe that early childhood is valid in itself as part of life. It is important to view the EYFS as preparation for life and not simply preparation for the next stage of education.

Aims & Objectives

We aim to support all children to become independent and collaborative learners. We will provide a broad and balanced curriculum that will enable each child to develop personally, socially, emotionally, spiritually, physically, creatively and intellectually to their full potential.

At Hoo St Werburgh Primary School & The Marlborough, we will:

- Provide a happy, safe, stimulating and challenging programme of learning and development for the children to experience as they begin their journey through school.
- Provide a broad, balanced, relevant and creative curriculum that will set in place firm foundations for further learning and development in Key Stage 1 and beyond and enable choice and decision making, fostering independence and self-confidence.
- Use and value what each child can do, assessing their individual needs and helping each child to progress.
- Develop excellent relationships with parents and carers to build a strong partnership in supporting their children.
- Provide a caring and inclusive learning environment which is sensitive to the requirements of the individual child including those who have additional needs.

The early-years education we offer our children is based on the following principles:

- It builds on what our children already know and can do;
- It ensures that no child is excluded or disadvantaged;
- It offers a structure for learning that has a range of starting points, content that matches the needs of young children, and activities that provide opportunities for learning both indoors and outdoors;
- It provides a rich and stimulating environment;
- It acknowledges the importance of a full working partnership with parents and carers.

The Early Years Foundation Stage is based on four overarching principles:

- A Unique Child
- Positive Relationships
- Enabling Environments
- Learning and Development

Unique Child

At Hoo St Werburgh Primary School & The Marlborough we recognise that every child is a competent learner who can be resilient, capable, confident and self-assured. We recognise that children develop in individual ways and at varying rates. Children's attitudes and dispositions to learning are influenced by feedback from others; we use praise and encouragement, as well as celebration and rewards, to encourage children to develop a positive attitude to learning.

Inclusion - We value the diversity of individuals within the school and believe that every child matters. All children at Hoo St Werburgh Primary School & The Marlborough are treated fairly regardless of race, gender, religion or abilities. All families are valued within our school.

We give our children every opportunity to achieve their personal best and our approach of planning and teaching in the moment, ensures we are able to meet the needs of all groups and abilities. We do this by taking account of our children's range of life experiences during interactions and when planning next steps.

At the Foundation Stage we set realistic and challenging expectations keyed to the needs of our children, so that most achieve the Early Learning Goals by the end of the stage. We do this through:

- Planning opportunities and enhancements that build upon and extend children's knowledge, experience and interests, and develop their self-esteem and confidence;
- Using a wide range of teaching strategies based on children's learning needs;

- Providing a wide range of opportunities to motivate and support children and to help them learn effectively;
- Offering a safe and supportive learning environment in which the contribution of all children is valued;
- Employing resources which reflect diversity and are free from discrimination and stereotyping;
- Providing challenging resources in an enabling environment to meet the needs of both boys and girls, of children with special educational needs, of children who are more able, of children with disabilities, of children from all social and cultural backgrounds, of children from different ethnic groups, and of those from diverse linguistic backgrounds;
- Monitoring children's progress and taking action to provide support as necessary (such as referrals to speech therapy) as necessary.
- Working closely with parents, carers and other outside agencies to ensure all children's needs are met and we enable them to access the curriculum and make good progress.

Positive Relationships

At Hoo St Werburgh Primary School & The Marlborough we recognise that children learn to be strong, confident and independent from being in secure relationships. We aim to develop caring, respectful, professional relationships with the children and their families.

Parents as Partners - We recognise that parents/carers are children's first and most enduring educators and we value being partners with them in their child's education through:

- Talking to parents/carers before their child starts school at our open sessions and induction meetings.
- Arranging, where possible, visits by the teacher to all children in their pre-school provision and, where possible, in their home setting if they have additional needs, prior to their starting Reception.
- Upon entry to Nursery provision, all parents/carers and children are invited in for a minimum of three stay and play sessions leading up to their start date. Where possible, children with additional needs, are visited in their home setting too.
- Providing a handbook of information about commencing Reception at Hoo St Werburgh Primary School & The Marlborough.
- Outlining the school's expectations in the Home-School agreement.
- Inviting parents/carers and children the opportunity to spend time in Reception Class for three induction visits before starting school.

- Providing an induction meeting for Reception parents/carers to meet with staff to discuss school routines, expectations and to answer any questions parents/carers may have.
- Operating an open door policy for parents/carers with any queries or concerns. Conversely, if Foundation staff have concerns about the progress of a child, they will immediately approach parents and carers to discuss them.
- Written contact through the Home-School Diary and school newsletters.
- Sending regular observations through on our online learning journey – Evidence Me. At least 3 per each child's focus week and spontaneous 'wow' moment throughout the year.
- Inviting parents to attend informal meetings about areas of the curriculum, such as phonics or reading.
- Offering four, ten minute parent/teacher consultation meetings per year at which their child's progress and focused areas for learning are discussed.
- Sending a written report on their child's attainment and progress at the end of their time in reception.
- Asking parents to sign a generic permission form for visits, food tasting and photographs etc.
- Parents are invited to a range of activities throughout the school year such as assemblies, workshops, Christmas productions and sports day etc.
- Offering opportunities for parents and carers to visit the school on a volunteer basis to assist with the children's learning e.g. hearing readers.
- Offering a range of activities, throughout the year, to encourage specific collaboration between child, school and parents e.g. Dads and Lads reading event, topic outcome events.
- Holding, where possible, parent led open forums such as coffee mornings for parents to discuss their views with members of the Senior Leadership Team and EYFS staff.
- Keeping parents informed of teaching and learning across the Early Years Foundation Stage and wow moments via the EYFS Facebook page.

Staff –

Reception – 1 class teacher and 1 Teaching Assistant per class, plus specifically appointed staff to work across EYFS to support children with Speech and Language needs.

Nursery – 1 class teacher and 4 Early Years Practitioners with ratios carefully considered to accommodate the ages and needs of the children. This will be guided by the Statutory Guidance for the Early Years Foundation Stage.

All staff in the Foundation Stage aim to develop good relationships with all children, interacting positively with them and taking time to listen to them. **High staffing ratios and high quality adult:child interaction is a key part of our provision.**

Enabling Environments

At Hoo St Werburgh Primary School & The Marlborough we recognise that the environment plays a key role in supporting and extending the children's development, where the children feel confident, secure and challenged. The children have daily access to an indoor and outdoor environment that is set up in discrete areas of learning with planned continuous provision.

Play-based learning is paramount and children have opportunities to direct their own learning with opportunities provided by staff when the occasion arises during play.

The importance of play is stated in the Statutory Guidance for The Early Years Foundation Stage 2021;

"Play is essential for children's development, building their confidence as they learn to explore, relate to others, set their own goals and solve problems. Children learn by leading their own play, and by taking part in play which is guided by adults."

We plan a learning environment, both indoors and outdoors, that encourages a positive attitude to learning and reflects the individual's interests, passions and abilities. We use materials and equipment that reflect both the community that the children come from and the wider world. We encourage the children to make their own selection of the activities on offer, as we believe that this encourages independent learning. We ensure that resources and spaces are safe to use and checked regularly.

Learning and Developing

The EYFS Curriculum – Our curriculum for the Foundation Stage reflects the areas of learning identified in the Early Learning Goals.

There are seven areas of learning and development that must shape educational provision in early years settings. All areas of learning and development are important and inter-connected. None of the areas of learning can be delivered in isolation from the others. Our children's learning experiences enable them to develop competency and skill across a number of learning areas.

They require a balance of adult led and child initiated activities in order for most children to reach the levels required at the end of EYFS. Three areas are particularly crucial for igniting children's curiosity and enthusiasm for learning, and for building their capacity to learn, form relationships and thrive.

The three Prime areas are:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development

Staff will also support children in four specific areas, through which the three prime areas are strengthened and applied.

Specific Areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Children's development levels are assessed and as the year progresses, the balance will shift towards a more equal focus on all areas of learning, as children grow in confidence and ability within the three prime areas.

However, if a child's progress in any of the prime areas gives cause for concern, staff will discuss this with the child's parents/carers and agree how to support the child.

Reception pupils also participate in a daily phonics sessions, following the guidance in line with school policy, using the Read, Write Inc scheme.

Reception pupils also participate in daily mathematics sessions, following the NCETM Mastery scheme.

Characteristics of Effective Learning

We ensure that our environment and delivery of the curriculum incorporates the three characteristics of effective teaching and learning:

- Playing and exploring - children will have opportunities to investigate and experience things, and 'have a go'.

'Children's play reflects their wide ranging and varied interests and preoccupations. In their play children learn at their highest level. Play with peers is important for children's development.'

Through play, our children explore and develop learning experiences, which help them make sense of the world. They practise and build up ideas, learn how to control themselves and understand the need for rules. They have the opportunity to think creatively alongside other

children as well as on their own. They communicate with others as they investigate and solve problems.

- **Active learning** - children will have time and space to concentrate and keep on trying if they encounter difficulties, and enjoy their achievements.

‘Children learn best through physical and mental challenges. Active learning involves other people, objects, ideas and events that engage and involve children for sustained periods.’

Active learning occurs when children are motivated and interested. Children need some independence and control over their learning. As children develop their confidence, they learn to make decisions. It provides children with a sense of satisfaction as they take ownership of their learning.

Creating and thinking critically - we encourage and support children to have and develop their own ideas, make links between ideas, and develop strategies for doing things.

“When children have opportunities to play with ideas in different situations and with a variety of resources, they discover connections and come to new and better understandings and ways of doing things. Adult support in this process enhances their ability to think critically and ask questions.”

Children should be given the opportunity to be creative through all areas of learning. Adults can support children’s thinking and help them make connections by showing interest, offering encouragement, clarifying ideas and asking open ended questions. Children can access resources and move around the classroom freely and purposefully to extend their learning.

Planning - The Early Learning Goals are considered when planning throughout the Foundation Stage. Teachers in Reception use the national schemes of work, where appropriate, to support their planning for individual children. The planning is for discrete phonics and maths.

In both Nursery and Reception, children are immersed in a truly child led curriculum. This is implemented through an ‘In The Moment Planning’ approach. Within children’s own child led learning time, children are on their own learning journey’s, pursuing their own interests, exploring, investigating, communicating and practising skills. Staff, are then led by the children in the moment and respond to children accordingly, enabling them to pick up on teachable moments and move them forward in their learning to make progress.

Observations - Staff are skilled at observing children to identify their achievements, interests and next steps for learning. These observations then lead the direction of the planning. Relevant and significant observations are recorded in the children’s profiles. These are shared with parents at each parent consultation meeting and sent home each term.

Assessment - During the first term in Reception, the teacher assesses the ability of each child through interactions, observations and meetings with parents and pre-schools. These assessments allow us to identify patterns of attainment within the cohort, in order to adjust the teaching programme for individual children and groups of children.

At the beginning of the children's Reception year, teachers will also carry out the National Baseline required and set out in the Early Year's Statutory guidance 2021. This is carried out within the first six weeks of the child starting school.

When a child is aged between two and three, Nursery teachers will carry out a progress check as set out in the Statutory Guidance for Early Years Foundation Stage. This will review the child's progress and provide parents with a written summary of their prime areas.

The Foundation Stage Profile is the nationally employed assessment tool that enables teachers to record their observations at the end of the Foundation Stage, and to summarise their pupils' progress towards the Early Learning Goals. It covers each of the seven areas of learning contained in the curriculum guidance for the Foundation Stage.

We record each child's level of development against the 17 early Learning goals as Emerging or Expected. We make regular assessments of children's learning, and we use this information to ensure that future planning reflects identified needs.

Assessment in the Foundation Stage takes the form of both formal and informal observations, photographic evidence and through planned activities. Assessment is completed regularly and involves both the teacher and other adults, as appropriate. The collection of assessment data in the Foundation Stage Profile is a statutory requirement.

The teacher keeps profiles for recording examples of each child's work. These profiles contain a wide range of evidence that we share with parents at each parental consultation meeting.

Assessment grids are updated at the end of each term. We record each child's level of development to be 'on track', 'B1 – working towards' or 'B2 – working below'. Teachers consider the whole child and use a best fit approach when assessing each child, drawing upon their professional knowledge and what they know about each child.

At the end of the final term in Reception we produce a summary of these assessments. The child's next teacher uses this information to make plans for the year ahead. We share this information too at parental consultation meetings and in the end-of-year report.

Parents receive a yearly written report (in July) that offers comments on each child's progress in each area of learning. It highlights the child's strengths and development needs, and gives details of the child's general progress. It also includes comments on the child's characteristics of learning.

For Reception pupils, the July report includes a summary assessment of whether the child has reached a 'good level of development' (the expected standard at the end of EYFS).

The Learning Environment -The Foundation Stage classroom is organised to allow children to explore and learn securely and safely. There are specific areas where the children can be active, be quiet, creative etc.

Children have access to both the inside and outside areas across the day; this has a positive effect on the children's development. The Foundation Stage has its own outdoor classroom

area as well as its own mud kitchen. Being outdoors offers opportunities for doing things in different ways and on different scales than when indoors. The children can explore, use their senses and be physically active and exuberant. All areas of the curriculum can be explored outside.

Teaching & Learning Styles

The features of effective teaching and learning in our school are defined in our policy on teaching and learning. They apply to teaching and learning in the Foundation Stage just as much as they do to the teaching and learning in Key Stage 1 or 2.

The more general features of good practice in our school that relate to the Foundation Stage are:

- the partnership between teachers and parents, carers and other settings that helps our children to feel secure at school, and to develop a sense of well-being and achievement;
- daily direct teaching in smaller groups for reading and maths to help staff ensure pupils at all levels of development are appropriately challenged;
- the understanding that teachers have of how children develop and learn, and how this must be reflected in their teaching;
- the range of approaches that provide first-hand experiences, give clear explanations, make appropriate interventions, and extend and develop the children's play, talk or other means of communication;
- the carefully planned curriculum that helps children achieve the Early Learning Goals by the end of the Foundation Stage;
- the provision for children to take part in activities that build on and extend their interests, and develop their intellectual, physical, social and emotional abilities;
- the encouragement for children to communicate and talk about their learning, and to develop independence and self-management;
- the support for learning, with appropriate and accessible space, facilities and equipment, both indoors and outdoors;
- the identification, through observations, of children's progress and future learning needs, which are regularly shared with parents;
- the good relationships between our school and the other educational settings in which the children have been learning before joining our school;
- the clear aims of our work, and the regular monitoring of our work to evaluate and improve it;
- the regular identification of training needs for all adults working at the Foundation Stage.

Transition

Starting school can be a difficult time for young children; we therefore plan this time carefully to support children with the transition and to ensure it is as smooth as possible for each child and that they settle in to their new class quickly and happily.

Starting Nursery – Parents of all children starting Nursery are offered several stay and play sessions to support children starting Nursery. Parents are also offered a meeting with the Nursery teachers to complete on entry paperwork and to begin the parent/carer and school relationship.

Starting Reception – Parents of all children starting in the next academic year will be invited to an Induction Meeting in the summer term to meet their child's new teachers and other key staff and learn more about the Reception curriculum. This is an opportunity for staff to

- To go through the school handbook
- Explain about uniform, PE kit and school dinners/ free school meals
- Explain about holidays and absences
- Order uniform and book bags
- Explain the arrangements for the induction in to reception

New class sessions - The children are given three opportunities to come into school to meet their new class teacher and other children in their class. They will also spend a morning in their new class. Parents can leave their child during this session.

The children's new class teachers also visit them in their current nursery setting or at home to ensure that a clear picture of the child is available before they start to help with planning appropriate activities.

Children who attend Nursery at Hoo St Werburgh and moving forward into Reception in the next academic year, will have the opportunity to attend hourly sessions on a weekly basis during term six, to enable them to become familiar with the staff and environment.

Starting in Key Stage 1 (Year 1) - Throughout the Reception year, each child's involvement in whole school life will have been built upon; many of the teaching and support staff will already be familiar people to them.

Children have the opportunity to meet their new Y1 class teacher and spend a morning in their new class during the summer term. The Y1 staff will also visit regularly in the summer to read stories etc. and become familiar faces.

Safeguarding & Welfare

'Children learn best when they are healthy, safe and secure, when their individual needs are met, and when they have positive relationships with the adults caring for them.'

(Statutory Framework for EYFS 2021)

At Hoo St Werburgh Primary School & The Marlborough, we understand that we are legally required to comply with welfare requirements as stated in the Statutory Framework for Early Years Foundation Stage 2021.

- To provide a setting that is welcoming, safe and stimulating where children can grow in confidence;
- Promote good health;
- Manage behaviour effectively in a manner appropriate for the children's stage of development and individual needs
- To ensure that all adults who look after the children, or who have unsupervised access to them, are suitable to do so;
- Ensure that the setting, furniture and equipment is safe and suitable for the purpose it was intended for;
- Maintain records, policies and procedures required for the safe efficient management of the setting and to meet the needs of the children.

Keeping Safe - It is important to us that all children in the school are 'safe'. We aim to educate children on boundaries, rules and limits and to help them understand why they exist. We provide children with choices to help them develop this important life skill. We encourage children to take risks and highlight the importance of keeping themselves safe by teaching them how to recognise and avoid hazards. We aim to protect the physical and psychological well-being of all children. (See Hoo St Werburgh Primary School & The Marlborough Safeguarding Children Policy).

Good Health - All children are provided with a healthy snack each day as well as being given the choice of milk. They have access to water at all times.

Intimate Care - "Intimate" care is any care which involves washing, touching or carrying out an invasive procedure that most children are able to carry out themselves. However, depending on a child's age and stage of development, they may need some support, for example dressing, wiping their bottom after using the toilet and changing underwear following an accident. In most cases, intimate care is to do with personal hygiene and it is good practice for the school to inform the school nurse of all children requiring intimate care.

Every child has the right to privacy, dignity and a professional approach from all staff when meeting their needs and it is important that staff work in partnership with parents to give the right support to an individual child. No intimate care is to be given without the express written permission of the parent or guardian of that child and all parents and guardians will be asked to provide that permission when their child joins reception at Hoo St Werburgh Primary School & The Marlborough.

Monitoring and Review

It is the responsibility of those working in Nursery and Reception to follow the principles stated in this policy. The Headteacher and EYFS co-ordinator will carry out monitoring on EYFS as part of the whole school monitoring schedule. The EYFS link governor will also be part of this process where appropriate. This policy will be reviewed as necessary when EYFS requirements or school processes change.